



SACRED HEART CATHOLIC SCHOOL REPORTING TO PARENTS POLICY

Reviewed 2016
Due for Review 2019

RATIONALE

Evaluation and Reporting of a student's progress reflects the efforts and achievements they have displayed at an individual level. An and comprehensive reporting programme keeps parents informed of the academic, social and behavioural progress of their children. The reporting process includes written reports, parent meetings, NAPLAN reports, learning journeys, as well as Curriculum Adjustment Plans (CAP) and Individual Education Plans (IEP) when required.

OBJECTIVES

- To show the growth and development of students in all learning areas.
- To provide students an opportunity to demonstrate, discuss and present their personal learning achievements.
- To provide a range of student assessment and reporting processes.
- To involve students, parents and staff in the assessment process.

OUTCOMES

- The formal reports will provide a direct link between student performance and the WA Curriculum.
- The work samples presented will reflect the learning that has taken place during a specific term.
- The Two Way Interviews will provide parents with opportunities to be informed about their child's personal achievements, developments and specific needs.
- The Learning Journeys will provide students with the opportunity to inform their parents about their personal achievements, developments and needs whilst developing a sense of ownership.
- IEP meetings will be held each term, for students accessing specific programs under the *Students with Disability School Support Program*.
- CAP's will be identified and parents notified at the commencement of each term.

REPORTING PROCEDURES

Term 1	Parent Teacher Interviews (Wk 9) Work Sample File (Wk 10)
Term 2	Semester 1 Report (Wk 10) Work Sample File (Wk 10)
Term 3	Parent Teacher Interviews (Wk 2/3) Learning Journey (Wk 9) Work Sample File (Wk 10)
Term 4	Semester 2 Report Work Sample File (Wk 10)